



Fundraising Terms & Conditions

1. A Fundraising Application (below) **MUST** be, signed and returned to Regent Cinemas Ballarat, before you can commence distributing or selling tickets to the organised event.
2. Each ticket printed has an **administration fee** of \$0.25 per tickets paid upon pickup of Fundraising Tickets.
3. Administration fee must be paid for and 'signed-out' by the groups contact person or a representative, to establish the group has received the correct tickets. Please check all the details before signing-out the tickets. (i.e. Date, Film, Session Time, Wording on Ticket, etc).
4. The ticket redemption price is determined by the amount of tickets sold, so please make sure you have all remote salespersons return all of their unsold tickets to the groups contact person before the scheduled payment day.

*A penalty may apply if payment and unsold tickets are not returned in the required time.
5. To achieve an accurate figure, **ALL** unsold tickets must be returned to Regent Cinema (along with payment) no later than 4pm the day before your fundraiser, or by Friday 4pm if your fundraiser is being held on the weekend.
6. Regent Cinemas will accept payment (in full) via Cash or Credit Card – surcharge applies, or Business Cheque - we will NOT accept personal cheques. Please Note: We DO NOT invoice groups or schools for payment unless prior arrangement has been made with management
7. Regent Cinemas will NOT sell tickets to the scheduled event on behalf of the group or fundraiser.
8. Regent Cinemas takes NO responsibility for lost tickets, or poor tickets sales. These items are the sole responsibility of the group or fundraiser.
9. Regent Cinemas reserves the right to open sessions for sale to the public after tickets and payment have been reconciled.
10. Fundraisers or group bookings may not have sole use of the film or cinema on their requested date and time. This will be determined on a case by case basis by Regent Cinemas.
11. Regent Cinemas reserves the right to run other promotions relating to the chosen film before, during and after the event.
12. Regent Cinemas makes every effort to have the cinema and session time confirmed. Due to distributor programming demands, which is out of our control, on occasion the cinema or session time may need to be altered.
13. Fundraisers cannot be booked on Saturday's or Public Holidays
14. Fundraisers can be held on Friday and during School Holidays subject to limited availability
15. If you agree to the above requirements please fill out the details of the Fundraising Application and return to our office.